

Star of Bethlehem facility use agreement

Star of Bethlehem Lutheran Church owns and operates a church facility located at 1355 Jonestown Road in Winston-Salem, North Carolina.

1. The event(s) will take place on the following date(s): _____
2. The facility user shall pay a rental fee of \$_____ for the above listed event(s).
3. The main contact person for this event is:
Name: _____
Address: _____
Phone number: _____
Other contact information: _____
4. The main contact person listed on this agreement will be held responsible for any damages that occur during the time of the event(s). If damage for which the user is responsible occurs, Star of Bethlehem shall determine the reasonable repair costs due and the user shall remit payment in that amount within thirty calendar days after receiving written notice of the costs.
5. The facilities are provided by Star of Bethlehem to the user “as is,” without any guarantee of changes or modifications.
6. The user shall make no temporary or permanent modifications to the facility without prior written consent.
7. The user shall be responsible for providing complete and adequate supervision of the facility and all activities related to its use.
8. Star of Bethlehem may review the arrangements made for supervision by the user. If the church believes the supervision to be inadequate, it may require further arrangements or cancel the proposed use.
9. All entries of the building must be locked and secured at the end of each use.
10. The user shall not use Star of Bethlehem’s equipment, tools, or furnishings without prior approval.
11. The user shall prohibit the use and/or dispensation of alcoholic beverages anywhere on the church grounds without the written consent of Star of Bethlehem.
12. Smoking is not permitted indoors or in immediate proximity of entries.

13. The user shall not admit a larger number of persons than can safely and freely move about in the building.

14. The user shall comply with all municipal, state, and federal laws, ordinances, rules, and regulations.

15. The user is to ensure that anything moved during use of the premises is put back and that the premises are left in a clean condition. The cleaning of all parts of the building that were used is to be completed within 24 hours of the event's ending or by 9:00 am Sunday morning, whichever occurs first. The use of an outside cleaning agency contracted by the user is permitted to complete this task. The user shall inform Star of Bethlehem of any cleaning duties that were not able to be completed.

16. USER HEREBY RELEASES THE CHURCH FROM ALL LIABILITY RELATING TO THE FACILITIES OR ANY OF THE CHURCH PROPERTY, INCLUDING, BUT NOT LIMITED TO, LIABILITY FROM THE CHURCH'S NEGLIGENCE, WHETHER CONTRIBUTORY, SOLE, OR JOINT, ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE CHURCH'S PROVISION OF THE FACILITIES TO USER.

17. Any items left on the grounds shall, after a period of ten days from the last day of use, be deemed abandoned and shall become property of Star of Bethlehem to be disposed of or utilized at church's sole discretion.

18. Any violation of the above terms and conditions of this usage agreement by the user, guests, or invitees, shall be considered as a breach of this agreement and said user agreement shall be subject to cancellation at the sole discretion of the Star of Bethlehem.

Star of Bethlehem representative: _____

Date: _____

User: _____

Date: _____